



GUESTLING HALL HOTEL

COVID POLICY/GUIDELINES & CHECK LIST

Pre-Arrival : All check-in formalities should be completed on-line in order to reduce contact at Reception.

Reception Area : There should be increased cleaning by staff and guests encouraged to use the hand sanitiser on arrival. Interactions should be kept to a minimum. Masks to be worn.

Temperature of all guests to be taken on arrival and noted on temperature sheet.

Keys to be given to guests in sanitised plastic wallets.

Rooms to be aired well in between stays

The hotel needs to make every reasonable effort to adhere to the rule of 6 and ensure adequate distance between guests.

The frequency of hand washing and sanitising of all surfaces needs to be increased. Extra disinfection of high footfall areas or common touch-points such as t.v. remote, light switches, hairdryer, safe, shower controls etc.

Rooms aired well and keys cleaned between guests

All staff need to wear mask/visor at all times

The hotel must adhere to the 10pm curfew. Drinks can be taken to their rooms or ordered from their rooms. Guests must be seated and served at their tables.

Meals should be pre-booked, and staggered entry and booked time-slots for meals.

Ensure that all dining areas are compliant with UK Government guidance – No buffet, no shared condiments, only use individual portions of milk, butter, jam and no cruets, individual sachets of sugar, salt etc.

Used linen will be washed at 70C for at least twenty five minutes to kill any potential bacteria.

All guests must leave the downstairs area by 10pm to adhere to the Government's curfew.